Advanced InDesign
Training course outline

Course for existing Adobe InDesign users who want to take their skills to power-user level.

Course summary

In this course, we delve deeper to explore various powerful but seldom discussed features that will prove invaluable whether you are a layout artist or a graphic designer.

The techniques you will learn include:

- Handling colour with confidence.
- Harnessing the power of stylesheets.
- Streamlining your workflow and improving productivity, to get a greater return on investment.

Duration

One day.

Who should attend?

Existing InDesign users who wish to build on their skills and become more productive using InDesign.

Delegates should be familiar with the fundamentals of InDesign, i.e. have attended *Introduction to InDesign* training or have equivalent knowledge.

In-class or live online

You can attend course in-person at any of our centres, or participate online from your place of work or home.

Whilst attending training at our centres, delegates have the use of a computer running licensed Illustrator software to practice the techniques taught. You can choose to use a Windows computer or Mac.

To read about our approach to online training, see armada.co.uk/onlinetraining.

General information

Armada is an Adobe Authorised Training Centre (AATC), and our *Advanced InDesign* course is accredited by Adobe.

Advanced InDesign training is hosted by Adobe Certified Instructors (ACIs) with vast experience of using InDesign professionally.

Course fees can be paid by card or bank transfer. We accept purchase orders from UK-registered companies and public sector organisations.

If you're self-funding your training, you can pay in staged payments, interest-free, over 12 months.

Course materials and Certificate

Delegates receive an e-certificate (PDF) confirming successful completion of Adobe-accredited *Advanced InDesign* training.

Method of delivery

Training is designed for the busy professional, being short and intensive and combining lecture and demonstration. Practical exercises carried out under guidance help you learn the techniques taught.

You have ample opportunity to discuss specific requirements with the trainer.

After course support

Following *Advanced InDesign* training, you're entitled to 30 days' email support from your trainer.

Further information

See armada.co.uk/course/advid.

Course syllabus

See over.

Course syllabus

Topics	Sub-topics
Colour Management	Introduction - principles of colour management
	Calibration and Profiling
	Colour management policies
Typesetting	'Keep with' - controlling line breaks
	Baseline grids - aligning text to grids
	Hyphenation and justification
Stylesheets	Overview of styling
	Nesting character styles inside paragraphs
	Applying sequential styles to multiple paragraphs
	List feature - creating multi-tier lists
	Using quick apply
Images	Anchoring techniques
	Adjusting Photoshop and Illustrator import options
Captions	Creating captions - using image metadata
Drawing	Pen tool - drawing and modifying
	Cutting and Transforming shapes
	Pathfinder - combining shapes
	Outlining type
Using Adobe Bridge	Organise, browse, locate and view creative assets
	Centralise access to project files, applications and settings
	Tag files with metadata and other labels for easy searching

Topics	Sub-topics
Colour	Mixing colours
	Overprinting
	Overprint preview
	Flattener preview
	Viewing Separations
Find/Change	GREP searches - advanced find replace features
Automation	Data merge - merge text and images from database to create pages
Long document features	Book - combining documents into a 'book' to arrange, control and output
	Using the Story Editor
	Control styling
	Page and chapter numbering
	Table of Contents
	Tracking changes
Interactive PDFs	Creating Buttons and Links
	Interactive forms
Preflighting, packaging and output	Using the preflight command to check the integrity of a document
	Examining the PDF output flow and print commands